

**Full re-opening of Our Lady of the Rosary.
Revised March 2021 Safety information for all parents and carers**



Safety Measures to Reduce the Risk of Transmission and Based on Government Advice

Travel to and from school

- If possible, we are asking parents and children to walk or cycle to school.
- Only one adult from each family to bring or collect each child/ or children from school please.
- Unfortunately, during this period we will be unable to welcome any parents into school. If you have any queries, please ring or e-mail the School Office.
- The car park will be closed as it will be required for pedestrian access for the Year 6 classes.

Drop off and Pick up

- Children will arrive at / leave school in a given time slot, please see table attached.
- Please follow the social distancing guidelines marked out.
- Staff will be at the different entrances to receive children and direct them.
- Children will be dismissed from the exits marked on the attached table.
- Parents who come to collect children please observe the social distancing guidelines marked out. (similar to supermarket queuing!)
- If your child is walking home alone, please inform school beforehand.
- If you arrive late, your child will be taken to a safe 'holding' area inside school.
- Once you have collected your child, please leave the site promptly.
- Please do not congregate at any of the entrances.

Uniform

- Drinking water will be provided each day (children need to bring in a disposable water bottle which they can take home to be refilled).
- Children will **not** bring anything else from home as everything will be provided – i.e. no school bags (other than book bags), stationery, mobile phones.
- Please send children to school in their uniform each day. There is no requirement for uniforms to be cleaned any more than usual. **On a PE day your child can come to school in their PE uniform which is a plain white T shirt, joggers and a school sweat shirt as PE will be outside as much as possible. They must wear suitable footwear ie. trainers. Please send spare shoes/footwear into school in case these become very muddy.**
- If parents have been unable to purchase new uniform and children have outgrown uniform from September, we are happy to be relaxed about this until a new one can be purchased.
- As they will be outdoors a good deal, a coat **will be** required.
- Please ensure that all long hair is tied up, plaits or "buns" are particularly suitable to reduce risk of viral transmission. **No extra bows or ribbons are to be put into your child's hair.**
- **No earrings.**
- We request that children **do not** wear face masks or coverings **whilst in school**, if masks are worn for the journey to school we politely request that parents keep the mask at drop off time and that it is **not** brought into school with the child.
- Guidance released by the Dfe recommends face coverings for adults and secondary pupils in communal areas and corridors. Primary children under 11 are not currently required to wear face coverings. As a Trust, we have agreed that staff, visitors and parents entering our school will be required to wear face coverings in all communal areas and corridors. Face coverings will not generally be worn in classrooms. This will be under constant review.

<p>Bubbles:</p> <ul style="list-style-type: none"> • School will be divided into a number of “Bubble Groups” • Children will work in their classes. • The bubble structure will help to reduce the number of people children and staff have contact with each day. • Each classroom Bubble Group will have their own entrance and exit (external classroom doors) and handwashing stations. • All children will be taught by their own class teacher. 	<p>Hygiene and cleanliness</p> <ul style="list-style-type: none"> • Children will wash their hands on entry to their classroom bubble and will be reminded to wash their hands frequently during the day. • Tissues and wipes will be available in each classroom. • Classrooms, toilets and doors will be cleaned regularly, throughout the day. • Classroom doors and windows will be opened regularly to aid ventilation. • Visual reminders, such as songs, posters and videos, will be used too, to reinforce the hand washing message and method.
<p>Social Distancing - In the Classroom</p> <ul style="list-style-type: none"> • There will be no social distancing imposed between children within each classroom, but children must socially distance themselves from adults where possible. • This means that each bubble is a small, who may not have contact with other people throughout the day. The exception would be if they have sessions delivered by a specialist teacher such as PE or music. • The other exception to this will be children who use the wraparound provision. Unfortunately, this will not be available initially. • Children will be allocated their own table and chair within the classroom from Year 2 – Year 6. • All tables in Years 2 – 6 will face forward and children will sit side by side. • Rec and Year 1 will be set up as an Early Years environment in class. • They will not share any frequently used equipment or resources with other children. • Children will only move from their table when asked by the teacher. • Lining -up times, will still be carefully managed to allow for good hygiene practices to be maintained. • Children will remain in their allocated classroom for the day, only leaving for breaks and physical activity, with the children from their classroom / bubble. • Whole school activities, such as assemblies, will not take place. • In the classrooms, there will also be visual reminders for the staff and children about the importance of maintaining social distancing. 	<p>Lunch Time</p> <ul style="list-style-type: none"> • Lunch will be served in each classroom ‘Bubble’. This is likely to be a school packed lunch or a hot meal. Dietary requirements will be met as usual. • The lunch choice will be reduced. • There will be no home packed lunches. <p>Using outside areas</p> <ul style="list-style-type: none"> • We are keen that the children have regular time outdoors, with their small classroom “Bubble Group.” This is good for their physical and mental wellbeing at this time. • There will be timetabled outdoor time both as part of their daily routine and also for break and lunchtimes. • When outdoors, children will only mix with children from their own year group, maintaining social distancing. • This means they will not have contact with children from other classroom “Bubbles” during outdoor times. • Children will wash their hands prior to going outside and on entry back into the classroom. • They will be reminded of the importance of social distancing whilst outdoors too.

Use of toilets

- Each classroom bubble group will use the toilets within their Hub.
- Staff will remind children of allocated "time slots" for their Bubble Group to use the toilets, although of course they will be allowed to use the toilet when needed.
- Children will wash hands before using the toilet.
- They will wash hands after use of the toilet.
- Children will use sensible distancing when waiting to use the toilet.
- Some bubbles have been allocated unisex toilets, there are no urinals in the unisex toilets.

First Aid

- Each class bubble will have a first aider they can call upon.
- If children feel unwell, they must let their teacher know.
- The teacher will follow the appropriate protocol to isolate the student in order to reduce risk to others.
- A separate isolation room will be designated and equipped for the event of a member of the school falling ill.
- Children falling ill during the school day will need to be collected by a parent immediately.

Attendance

- All children are now expected to attend full-time.
- Children who are shielding or live with someone who is shielding, are now able to return to school.
- Some children who remain under the care of a health care professional may need to discuss their care with their health professional before returning to school in September.
- If, on the advice of those professionals, a child remains unable to attend school they will have access to remote education. Their absence will not be penalised.
- Usual attendance policies and procedures will be resumed.

Covid19 Symptoms

Children must not attend school if they, or anyone in their household, have any symptoms or have tested positive in the last 7 days.

If children have any of the following symptoms they must stay at home and you should contact school to let us know:

- Cough
- Shortness of breath or difficulty breathing
- Fever or chills
- Muscle pain
- Sore throat
- New loss of taste or smell
 - If your child is displaying Covid symptoms, please follow government guidelines.
 - If a positive case is confirmed, then the Academy will contact the local health protection team who will assess the situation. Individuals who have been in close contact with a confirmed case will be asked to self-isolate for 10 days.
 - If there appears to be an outbreak of the virus within school, then the Bubble, or potentially the Academy, will likely close and deep cleaning will follow.
 - Please do not send any child to school who is at all unwell.

All staff and families will be expected to engage with the NHS Test and Trace process

Home-Learning

- If a child is unable to return to school in March due to isolating, then they will be given immediate access to remote home learning.
- Home learning will no longer be an optional activity; children not attending school due to sel-isolating will be required to follow work set.
- Teachers will continue to set work, for home-learning, and this will be mirrored in the work completed at school.
- Work will focus on consolidating, reinforcing and reviewing key knowledge and skills, in order to ensure that this learning is not lost.
- Work will also continue to prioritise pupil emotional wellbeing.
- We are always happy to be given constructive feedback regarding home-learning, from parents and carers.
- As teachers will be teaching in class all day, responses to home learning queries may not be as frequent. Please be patient as they will respond.

Safeguarding

If you have any safeguarding concerns please contact: Mrs Graham, Mrs Sutherland or Mrs Ord through the school **phone number 5862264 or by email olotr@durhamlearning.net**

There is also an appendix, for COVID-19, to our Safeguarding Policy, which is available to read on our Website.

NHS Test and Trace

Staff and parents/carers will need to be ready and willing to:

- [book a test](#) if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers.
- provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace
- [self-isolate](#) if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)

Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

The government will ensure that it is as easy as possible to get a test through a wide range of routes that are locally accessible, fast and convenient.

Parents and staff to inform the school immediately of the results of a test:

- if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.
- if someone tests positive, they should follow the [‘stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection’](#) and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 10 days.

Entrance and Exit times – March 2021

	Entrance / Exit	Start time	Finish time
Nursery	Nursery Front Door, enter school via pedestrian gate.	8:40am 12:25pm	11:40 am 3:25 pm
Reception	As usual via side door, pupils met at the school gate.	8.55am	2.55pm
Year 1	As usual via side door, pupils met at the school gate.	9.00am	3.00pm
Year 2	As usual via left hand side door, pupils met at the school gate.	8.45am	3.15pm
Year 2/3	Lower school yard left hand side door.	8.45am	3.15pm
Year 3	Lower school yard left hand side door.	8.50am	3.20pm
Year 4	KS2 building Left hand side door, pupils met at the school gate.	8.45am	3.15pm
Year 5	KS2 building Left hand side door, pupils met at the school gate.	9.00am	3.30pm
Year 6	School driveway and pupils enter school from the carpark.	9.00am	3.30pm
After school clubs (when re-introduced)	Arrival and pick up via pedestrian gate.		Pick up, parents need to telephone school mobile and your child will be brought out to you.

PE Days.

Children come dressed in PE kit.

<u>Monday</u>	<u>Friday</u>
Y1 Y2 Y3 Y5 Y6	Y4 Y5 (2 nd session) Y6 (2 nd session)